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ABSTRACT

This guide to reference materials on the management of scientific and technical libraries updates and expands LC Science Tracer Bullet 76-1. While the guide is not intended to be a comprehensive bibliography, the compilation does provide the user with a representative sample of types of materials available and suggestions on appropriate terminology for conducting searches. The publication includes both specific bibliographical citations and general recommendations. Materials are listed in the following categories: general introductions; subject headings used by the Library of Congress; basic texts; specialized texts; related titles; handbooks and case studies; encyclopedias and directories; bibliographies; state-of-the-art reviews and conference proceedings; abstracting and indexing services; journals; representative journal articles; indexes and guides to reports and other types of literature; selected technical reports; selected materials available in the Library of Congress Science Reading Room pamphlet boxes; and names, addresses, and telephone numbers of five associations that can provide additional information. (THC)

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SCIENTIFIC AND TECHNICAL LIBRARIES: ADMINISTRATION AND MANAGEMENT

Compiled by Constance Carter

TB 84-5 October 1984

SCOPE: A guide to materials on the management of scientific and technical libraries which updates and expands LC Science Tracer Bullet 76-1. Not intended to be a comprehensive bibliography, this compilation is designed--as the name of the series implies--to put the reader "on target."

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"Chiefly articles from Library management bulletin, 1978-1980."

Management of sci-tech libraries. Ellis Mount, editor. New York, Haworth Press, c1984. 169 p. Z675.T3M36 1984*
"Has also been published as Science & technology libraries, volume 4, number 3/4, spring/summer 1984."
Includes bibliographical references.

SUBJECT HEADINGS used by the Library of Congress, under which books on the administration and management of scientific and technical libraries can be located in most card, book, and online catalogs, include the following:

LIBRARY ADMINISTRATION (Highly relevant)
LIBRARY PERSONNEL MANAGEMENT (Highly relevant)
LIBRARY PLANNING (Highly relevant)
see also specific areas of interest, e.g., LIBRARY FINANCE; TECHNICAL REPORTS; REFERENCE SERVICE (LIBRARIES); CATALOGING; COLLECTION DEVELOPMENT; LIBRARIES--AUTOMATION; etc.
LIBRARIES, SPECIAL--ADMINISTRATION (Highly relevant)
SCIENTIFIC LIBRARIES (Highly relevant)
TECHNICAL LIBRARIES (Highly relevant)
MEDICAL LIBRARIES (Relevant)
HOSPITAL LIBRARIES (Relevant)
ENGINEERING LIBRARIES (Relevant)

*Available in the reference collection, Science Reading Room

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AGRICULTURAL LIBRARIES (Relevant)
INFORMATION SERVICES--ADMINISTRATION (Relevant)
SCIENCE--INFORMATION SERVICES--ADMINISTRATION (More general)
TECHNOLOGY--INFORMATION SERVICES--ADMINISTRATION (More general)
INFORMATION STORAGE AND RETRIEVAL SYSTEMS (More general)

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Budgets
Collection Management
Cost
Evaluation
Scientific & Technical Information
Special Libraries

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Management Information Systems
Science and Technology
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Technology and Science

Note: Consult reference librarian for location of abstracting and indexing services in the Science Reading Room.

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See: Library Administration
Libraries--Evaluation
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Scientific Libraries
Technical Libraries
Technical Reports

JOURNALS that often contain articles on the administration and management of scientific and technical libraries are

Information and Library Manager Z678.I514
Journal of Library Administration Z678.J68
Library Administration and Management Association. LAMA Newsletter Z678.A67a
Library Management Bulletin Uncataloged
Medical Library Association. Bulletin Z675.M4M4
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Library Automation
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See: Information Management
Libraries

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ADDITIONAL SOURCES OF INFORMATION

Library Administration and Management Association
American Library Association
50 East Huron Street
Chicago, Illinois 60611
Telephone: (312) 944-6780

Office of Management Studies
Association of Research Libraries
1527 New Hampshire Avenue, N.W.
Washington, D.C. 20036
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Medical Library Association
919 North Michigan Avenue
Suite 3208
Chicago, Illinois 60611
Telephone: (312) 266-2456

Special Libraries Association
235 Park Avenue South
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